

KARATINA UNIVERSITY

EXAMINATIONS OFFICE

Collection of Certificate

NAME OF STUDENT:..... REG.NO:.....

DATE:

Please certify whether the student named above owes/does not owe the University and is therefore cleared/not cleared to collect his/her certificate.

1. FINANCE DEPARTMENT

(A) Fees cleared/not cleared (attach current fees statement).....

SIGNATURE: DATE:

(B) Graduation and Convocation fees (attach receipt)

Cleared/not cleared

SIGNATURE: DATE:

2. EXAMINATIONS SECTION:

SIGNATURE: DATE:

Name of Graduand:

Registration Number:

Telephone and Email.....

Contact Address:

Current Occupation:

Certificate:

(e.g. BSc.,BA, Dip (ECE) etc)

Classification:

(e.g. 1st Class, Distinction, Credit etc)

Awarded on:

Signature:

National I/D Card No./Passport No.:

Date:

.....

Assistant Registrar